

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Christophersen leading the Pledge of Allegiance and offering a prayer.

Commissioner Stokes participated via telephone.

Commissioner Lewis called for a review of the agenda. No changes were made.

The consent agenda was reviewed.

Commissioner Christophersen made the motion to move the claims from the consent agenda to the regular agenda.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Commissioner Christophersen made the motion to approve the consent agenda consisting of the meeting minutes from August 10th, 2020 and a Certificate of Residency for Riggins Smith.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

The claims were reviewed and commissioner Christophersen questioned a payment to Hess Lumber by the Fair Board. The items were specific to the Fair Board and consisted of items for the fair. The commissioners thought it was for chairs and tables for the events center.

The claim was entered correctly.

Commissioner Christophersen made the motion to accept the claims as presented.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

IDAWY report – Commissioner Lewis reported that IDAWY is still on track to take over operations of the landfill on October 1st, 2020 however they have hit some road blocks with insurance and benefits for employees. Each county may need to retain the responsibility of payroll and benefits until they can finalize their efforts and take over. It is anticipated that the process will only take a few months. It was further reported that money was not budgeted for a regular part time person. This should not be a problem if IDAWY still assumes control of the operation however the budget might need to be adjusted should the county retain control of the payroll function for the entire year.

Commissioner Lewis opened the budget hearing for public comment on the proposed FY2021 county budget. The total budget being presented is \$7,243,373.94. Commissioner Lewis stated that the employees would receive a 2% cost of living with the exception of wage adjustments in three departments which would amount to a little more.

Sheriff Jones asked that a copy of the proposed budget could be sent to the department head in advance of the hearing so they can see if their individual proposed budgets were approved or

altered. Commissioner Lewis indicated that no major changes were made and that the minor changes were communicated with the departments. He further commented that the recommendations from each department were conservative and for that he was grateful. Commissioner Lewis asked the other commissioners about the 3% increase on property taxes and if they wanted to let this money go to the forgone category rather than taking the increase. The 3% equals \$54,271.00. all commissioners were in favor of letting the money go to forgone rather than increasing the tax base this year.

Commissioner Christophersen made the motion to approve resolution 2020-08-02 which places the allowed 3% increase to property taxes, in the amount of \$54,271.00, into forgone to be taken in a future budget year.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Commissioner Christophersen made the motion to approve resolution 2020-08-03 approving the FY2021 county budget for \$7,243,373.94 as published.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

An agreement with a website company called Revise was presented. The cost will be around \$11,500.00 with an annual maintenance fee of around \$3,250.00. Their product will allow for fillable forms and allow a central administrator to give access to each office to update their own information. The sheriff also suggested posting the county ordinances on this site which all in attendance agreed. Commissioner Stokes suggested adding live streaming of the commissioner meetings however this would not run through the website.

Commissioner Christophersen made the motion to approve a contract with Revise for building a website for the County.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Public Defense financial agreement – an agreement was presented for signature whereby asking for the commissioner's acceptance of the financial assistance for public defense.

Commissioner Lewis made the motion to approve and sign the financial assignment agreement for the public defense monetary assistance.

Commissioner Christophersen seconded. all commissioners approved and the motion carried.

Public Administrative Kit – The Treasurer is assigned to be the executor of all estates that are abandon or who does not have family to manage the estate. In cases where this happens it is best to have an administrative kit on hand when entering the house and inventorying items within. Personal protective equipment is a must and if a kit was preassembled then time and money would be saved. The Treasurer asked the commissioners for permission to purchase the item necessary for a basic public administrative kit with a suggested cost of \$500.00 dollars. It was noted that once inside the dwelling if a sever hazard was identified or criminal activity was present that the issue would be turned over to the State haz mat. For cleanup or the sheriff for investigation if needed.

Commissioner Christophersen made the motion to approve up to \$500.00 dollars for the purchase of a public administrative kit for the Treasurer's office.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Forest Service agreement – Western Construction was hired to rebuild the Narrows. This is a road in north Holbrook leading to the Power County line. As part of this project some design modifications took place and the contractor was going to preform some reconstruction in the area for the purpose of wet land mitigation. Due to local farmers needing to irrigate their crops through September a request was made to extend the deadline for this mitigation to take place. The extension will move the original deadline of October 1st, 2020 to December 31st, 2021.

Commissioner Christophersen made the motion to sign the extension request for Western Construction to perform the approved design modifications in conjunction with the Narrows road rebuild in Holbrook.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

The meeting was ahead of schedule and the Sheriff asked for a minute to report on his department.

It was reported that one officer was out on medical due to a home accident. Two officers were currently attending POST. Scott Leckie was moved back to patrol on a temporary basis to help cover the shift work. The car that he is letting probation use will be ready in a few days. All gas cards will be moved to Maverick due to the savings and cash back on each gallon.

The meeting was recessed until 10:30 am.

The meeting was reconvened and Bobby Summers was first on the agenda. She indicated that she was responsible for the city youth basketball and shared the plight of the community not having enough facilities for the kids to practice in. The High School was still working through problems as they rebuild their gym floor from a Spring time accident and the old high school gym was not available either. Her request was to have access to the new events center for the purpose of practicing basketball with the guarantee that no games would be played there. They would use moveable 8-foot hoops, create 4 half court practice areas and practice bi-weekly for about 4 weeks. Sheriff Jones questions the liability involved and ask if City insurance would cover them where they are organized under the city umbrella. On decision was made as the building was still in the finishing stages.

Lola Bott reported on the number of building permits for the last several months and the time line for board members expiration of terms.

January permits – Scott Blaisdell; ag building

February permits – Dale Leatherow; ag building

March Permits – Rodney Jones; ag building

April Permits – Travis Reeder, Derek Schrenk, Ken Probst, Danny Smith, Bill England; new stick built home. Jeff Gibson, Ron Blaisdell; Garage. Brent Ward; carport. Sanford Miles; addition. Scott Fuhrman; ag building

May Permits – Mike Payne, Richard Jones; New Stick built home. Dave Corbridge, Jason Hill, Jason Parker, Ruben Gonzales, Jeffery Francom; ag building.

June Permits – Debbie Barbas; shed. Kenneth Tooke; Patio. Travis Hanks, Justin Edwards, Denver Sweeten, Warren Blackham; new stick-built home. Neal Hughs; Accessory building. Nicholas Sorensen, Clinton John; ag building.

July Permits – Ken Tooke, tammy Benson; accessory building. Bon Bean, Nathan Eliason, David Hobbs; new stick-built home. Kent Smith; addition. Sanford Miles; carport. Robert Godfrey; manufactured home. Robert Godfrey, Double D Farms, Staci Sue Ward, Larry Knight, Double D. Farms, Dale Roderick; ag building.

It was also reported that three positions on the P&Z commission will expire at the end of the year. The commissioners will have the choice of either asking them to continue or seek replacement to take office in January.

Events Center – Jason Kunde, the general contractor for the events center responded to a letter from the commissioners regarding the incomplete work at the events center. The items reported missing or incomplete are being worked and a third-party inspector will be hired to complete a walk through. Nucor will also follow up with their inspection or review of the situation. Of the items being worked they will need to install additional bracing and complete a “twist of the nut” inspection for tightness. A job site report will be provided at the conclusion of the work. When questioned about the raised floor receptacles Jason stated that he could lower them but it might cost around \$1,000.00. He also indicated that a different style of cover could possibly mount below the main surface.

Commissioner Christophersen made the motion to approve up to \$1,000.00 to flush mount the floor receptacles at the events center.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Alcohol consumption at the events center – Commissioner Stokes asked about alcohol consumption in the new facility. It was reported that a rental agreement would be drafted and this topic is going to be discussed.

P&Z resignation letter and part time clerk – Lola Bott has issued a letter of resignation from her position as P&Z administrator. The commissioners discussed how next to proceed. Clerk Colton indicated that he would not need a part time person at this time if Lola was to work full time in his office. The Planning and Zoning position could then be added to the events center position. It was then discussed if the job would need to be reposted. the commissioners were reminded that the job of planning and zoning administrative assistant and that of helping the building inspector are two different jobs. This will need to be detailed before hiring a new person to take the position. It was thought by the commissioners and the prosecuting attorney that a new

posting for the position would not be necessary if the applicant was willing to accept the job change from what was posted.

Commissioner Lewis made the motion to see if the candidate is willing to interview for the new job description of events center coordinator and P&Z administrator.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Specialty Court Coordinator – It was discussed that this position could be interviewed by the previous hiring committee with the exception of Bob Stokes replacing Bill Lewis.

Commissioner Lewis made the motion to allow the interviewing and hiring of the specialty court coordinator by the hiring committee with up to \$14.00 dollars per hour at 8 hours per week.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Jim Moss reported that his foundation will be complete in one week and a licensed installer will be on site to place the manufactured home. He asked for a permit to install the home.

Commissioner Stokes referred to a situation several years ago where a single wide was allowed to be installed in the county with a variance.

Commissioner Lewis stated that the county still requires the 40 lb. roof snow load and he can't in good conscience approve anything less. Jim asked for the statute that disallows an outside inspector to sign off on his project. He further explained that both HUD and WHI claim a 30 lb. roof snow load is adequate. Attorney Brower reminded those present that both of these entities do not override county ordinance.

Probation office space – The option of moving probation to the annex building once the extension office has relocated into the events center was addressed. They would like to move for several reasons, one of which is the need for confidentiality of conversations with probationers. The District 6 (D-6) office who also works with violators that have not reached probation yet would like to rent some space in this building. A floor plan was presented by probation outlining their thoughts on how the space could be utilized. Kris Smith questioned the move stating that there are concerns with probationers being that close to a city park where children play. Chief probation office Gabriel Jimenez stated that by having him close to the park it might deter new offenders from coming around and those on probation will know that they are being watched. No decision was made at this time.

Commissioner Stokes made the motion to move probation to the annex building after the extension office has been relocated.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The Oneida Crisis Center is a not for profit foundation that works in Malad. They are exploring the ability of putting in a car port and have asked the commissioner for a waiver on the permit fee. The structure will be approximately 24 X 21 X 8 feet tall.

Commissioner Stokes made the motion to allow them to apply for a permit without cost for this project.

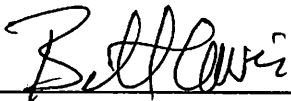
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Maddi Moeller reported that she has been working to get three bids for a custom county top and shelving at the new extension office. She was only successful in getting a bid from Marshall Martinsen. He quoted \$1,450.00 for the countertop, \$750.00 for the shelves and \$825 for a book case.

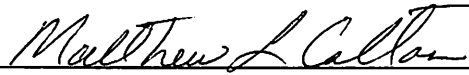
Commissioner Christophersen made the motion to approve the bid from Marshall Martinsen to build a custom countertop, shelving and book case for the new extension office.

Commissioner Stokes seconded. All commissioners approve and the motion carried.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk